Check that your camera came complete with the items listed below.

- Camera (RICOH WG-4 GPS/RICOH WG-4)
- Software (CD-ROM) S-SW145
- USB cable (I-USB7)
- Rechargeable lithium-ion battery (D-LI92)
- Macro stand (O-MS2)
- Carabiner strap
- Power adapter D-PA135 (AC plug adapter D-PL135 attached)
- Operating Manual
- Quick Guide (this guide)
- Utilities Guide for GPS (RICOH WG-4 GPS only)

Names of Parts and Display Indicators

- Power button/Power lamp (green)
- Front release button Self-timer lamp/Focus assist light
- Back Display Battery cover lock Battery cover
- Strap hole LED Macro lights
- Battery cover lock
- USB/AV terminal HDMI terminal
- Release latch Remote control receiver
- Tripod socket Speakers
- Battery cover

Display Indicators

- Normal Display in Still Picture Capture Mode
  - Eye-Fi communication status
  - Flash
  - Lens
  - Intelligent Zoom
  - Sub-display
  - Electronic Level
  - Memory status
  - Intelligent Zoom
  - D-Range Setting
  - World Time setting
  - Remaining image storage capacity
  - Battery Status
  - Eye-Fi
  - Hometown
  - Destination

Battery Level Indicator

Adequate power remains.
Battery is running low.
Battery is exhausted.
Battery depleted. The camera turns off after this message appears.

On how to format an SD Memory Card, refer to the Operating Manual (p.167).

Changing the Contents of the Package

Prepare your camera for use before you start using it.

Attaching the Carabiner Strap

Attach the carabiner strap supplied with the camera as shown in the illustration.

Installing the Battery and SD Memory Card

Install the battery and SD Memory Card as shown in the illustration.

Making the Initial Settings

The [Language] screen appears when the camera is turned on for the first time. Select the desired language and then set the date and time.

1. Use the four-way controller (△▼▲▼) to select the desired language.
2. Press the OK button. The [Initial Setting] screen appears.

Pressing the Power Button

The camera turns on and is ready to take still pictures. Press the power button again to turn the camera off.

1. Press the four-way controller (▼) to move the frame to [Home Town].
2. Press the four-way controller (▲) to choose a city.
3. Press the four-way controller (▼) to move the frame to [DST] (Daylight Saving Time).
4. Use the four-way controller (▲▼) to select [Settings complete] and press the OK button. The [Initial Setting] screen reappears.
5. Use the four-way controller (▼) to select [Date and time] and press the OK button. The [Initial Setting] screen reappears.

Formatting an SD Memory Card

Use this camera to format (initialize) an SD Memory Card that is unused or has been previously used on other cameras or digital devices. Be aware that formatting deletes all the data stored in the SD Memory Card.

1. Press the four-way controller (▲) to select [24h], then use the four-way controller (▼) to select [24h] (24-hour display) or [12h] (12-hour display).
2. Press the four-way controller (▲), then press the four-way controller (▼) to move the frame to [Date].
3. Press the four-way controller (▲), then press the four-way controller (▼) to move the frame to [Time].
4. Press the four-way controller (▲), then press the four-way controller (▼) to move the frame to [Destination].
5. Press the four-way controller (▼) to select [Settings complete] and press the OK button.

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Attach the carabiner strap supplied with the camera as shown in the illustration.

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2. Press the four-way controller (▲), then press the four-way controller (▼) to move the frame to [Date].
3. Press the four-way controller (▲), then press the four-way controller (▼) to move the frame to [Time].
4. Press the four-way controller (▲), then press the four-way controller (▼) to move the frame to [Destination].
5. Press the four-way controller (▼) to select [Settings complete] and press the OK button.

Preparing the Camera for Use

Turning the Camera On

1. Pressing the Power Button
2. Making the Initial Settings
3. Formatting an SD Memory Card
Taking Pictures

Aim the camera at the subject, then press the shutter release button. The flash discharges automatically depending on the brightness.

1. Frame the subject using the focus frame on the display.
2. Press the W/T button to change the captured area.
3. Press the shutter release button halfway. The flash discharges automatically depending on the brightness.
4. Press the shutter release button fully. The picture is taken.

Selecting the Flash Mode

Each time you press the four-way controller ( ), the flash mode switches between the following modes.

- Auto
- Flash Off
- Flash On
- Auto + Red-eye
- Flash On + Red-eye

Memo

* The available modes differ depending on the selected shooting mode, focus mode and drive mode.
* For details, refer to the Operating Manual (p.83).

Selecting the Focus Mode

Each time you press the four-way controller ( ), the focus mode switches between the following modes.

- Standard (single-frame)
- Self-timer (10 sec.)
- Remote Control (3 sec.)
- Macro
- 1cm Macro
- Pan Focus
- Infinity
- Manual Focus

Memo

* The available modes differ depending on the selected shooting mode.
* For details, refer to the Operating Manual (p.84).

Selecting the Drive Mode

Each time you press the four-way controller ( ), the drive mode switches between the following modes.

- Standard (single-frame)
- Self-timer (10 sec.)
- Remote Control (3 sec.)
- Bracket (3 sec.)
- Self-timer (2 sec.)
- 0-sec Remote Control

Memo

* The available modes differ depending on the selected shooting mode, focus mode and drive mode.
* For details, refer to the Operating Manual (p.83).

Selecting a Shooting Mode

You can choose the optimal shooting mode for your particular situation from the Capture Mode Palette.

Press the four-way controller ( ).

Use the four-way controller ( ) to choose a shooting mode, then press the OK button.

Memo

An explanation appears when you select a shooting mode.

Selecting a Playback Mode

You can choose the playback mode you want to use from the Playback Mode Palette.

Press the four-way controller ( ) while an image is displayed in playback mode.

Use the four-way controller ( ) to choose a playback mode, then press the OK button.

Memo

An explanation appears when you select a playback mode.

Playing Back Images

You can play back the captured images on the display.

Press the button after shooting.

The image appears on the display.

Memo

* To play back the previous or next image, press the four-way controller ( ).
* Pressing the button during playback displays 6 thumbnail images. Pressing the button again in 6-image display switches to 12-image display. Pressing the button yet again switches to folder or calendar display. For details, refer to the Operating Manual (p.127).

Deleting Images

Deleting a Single Image

You can delete a single image currently displayed on the display.

1. Press the button to delete the image you want to delete.
2. Press the button. The confirmation screen appears.
3. Use the four-way controller ( ) to select [Delete].
4. Press the OK button.

Memo

* You can delete multiple images selected from the 6- or 12-image display. For details, refer to the Operating Manual (p.137).
* You can delete all images at once. For details, refer to the Operating Manual (p.138).
* You can protect stored images from being accidentally deleted. For details, refer to the Operating Manual (p.139).